

Plan of Action for Execution of IDP-

A) Academic Excellence -: In the institution would be carried through proper implementation of CBCS (UG) RUSA adopted by HPU/SPU through learned faculty members. It would focus on creation of congenial environment where the skills and knowledge of the mentors would shape the destiny of the students through class room lectures, participative seminars, subject related quiz' and tests, and through distribution and sharing of supplementary materials on the topics taken from various ICT sources. The teaching and learning of students will be tested in house examinations to be conducted after completion of 75% of syllabus. This continuous assessment will prepare the students for term-end examinations as envisaged in the RUSA document. IQAC will be strengthened to carry out student centric and faculty development plans which in turn will lead to measures for proactive implementation of NEP 2020. Both disciplines running in the college would encourage the student to take up MOOC Courses run by Swayam, NPTEL, Swayam Prabha and other Governments portals like NDLI for additional advantages in enhancing their skills

B) Enhancement of Physical Infrastructure:- As the college is being run in the temporary campus of GSSS Kotli, the physical infrastructure provided to the institution is inadequate for smooth running of the college. Gradual efforts would be made in the coming three sessions to acquire more space for students and staff through requests to Director of Higher Education, local MP/MLA and stakeholders from society and Principal GSSS Kotli.

(C) Facilitative Governance and Administration:- The institution aspires to move ahead systematically by strengthening the governance mechanism and engagement of the staff and stakeholders through it. IQAC of college pivotal role to play in chalking out short-term goal and accomplishing them through inclusive stakeholders like PTA,OSA and advisory bodies on panels of CCPC and building committees. Administrative improvements would a continuous process to make the system transparent, flexible and adaptable to new changes. Proper documentation of office record aided by digitized up keeping would go on in the years to come. Zero pendency in routine work of the office would be promoted.

(D) Student-Centric Model for betterment:- The institution aims to accomplish growth by inclusion of new courses and better facilities to the students. It is hoped that library resources would be upgraded at the earliest so that students benefit from NDLI and SWAYAM. Establishing a proper library and ensuring a justifiable seating capacity would be prime concern. For the holistic development of the institution and exposure of the rural students of the college, exposure visits of students would be planned in times to come and efforts would be planned in times to come and efforts would be made for participation of students in youth festivals with even meager resources. Clean and cool drinking water, Hygienic toilets, sanitary napkin vending machine, common room facility, sports facilities, democratic system of representation through CSCA would be hailed. Anti-ragging and nil-harassment of any individual would be ensured through different committees of college.

Action taken on IDP-

(A) **Academics-** All the faculty members of both disciplines apprise the students about various courses to be taken up and continuous assessment desired from them in their respective classes in the induction programme every year. The teaching process starts as per the schedule circulated by DHE Himachal Pradesh and CCA is worked out through class tests, assignments, course examination and attendance. Besides the class room teaching, the students are encouraged to make use of library for enhancing their knowledge. The teachers regularly supplement their teaching/topics with ICT sources. Students are encouraged to be vocal for local and an attempt is made to make key concepts clear to them in the vernacular. In the session 2023-24, all the students were registered on Swayam Portal and directed to make use of it for enrichment of their portfolios. In the session 2022-23 and 2023-24 the official of Regional Employment Exchange Mandi through career counseling cell registered the students on Goal platforms for various free of cost courses as well as for information of job opportunities. In the session 2024-25 the college got registered on NDLI and then all the students and faculty members were registered on it to make use of unlimited treasure of books available there. Through the efforts of Principal and IQAC of college in session 2021-22, one spare hall was requested from the GSSS Principal to be used as library. As a consequence a temporary library came into being with two newspapers and two magazines to start with. In later sessions this facility has developed into a regular library with three study tables, twenty chairs and three book cabinets, 501 books, three newspapers and 5 magazines and journals. From the session 2024-24 the colleges running under SPU. The results of students have been satisfactory. Under 'One Nation One Student ID concept of NEP, -2020 all students were registered in ABC/APAAR ID through Digi Locker.

(B) **Efforts for acquiring more/ adequate infrastructure-** Through the physical infrastructure of GDC Kotli is inadequate keeping in view the requirements of a college yet correspondence and verbal requests are put forward time to time at suitable forum for enhancement of the same. With the efforts of Principal and IQAC temporary library cum common room was established in the session 2021-22. In the next session (2022-23) request to the Director of Higher education was made for the provision of more classrooms by directing the GSSS Kotli so that college could run smoothly. In the session 2023-24 one floor of GSSS Kotli where earlier primary wing was functional was handed over to the college administration by government orders. Apart from this, since 2021-22 the contractor of the under-construction new building is being asked for speeding the construction work and government was also requested through local MLAPWD for making special provision for enhancement of budget allotted (as the cost of construction had enormously escalated). With grant of extra special budget in 2022-23 now the new building is about to be completed shortly. With allotment of one extra floor of GSS Kotli building, college now has proper administrative office, library, one hall with interactive panel, staff room, common room for girls and CSCA room. One interactive panel for CCPC is also installed in college. Furniture and matting of college office and staff room was done through staff donations. In the session 2024-25 dilapidated notice boards were replaced with new ones. As a green initiative measure CFL bulbs were replaced by LED lights and compostable garbage bags for wet waste were procured. Aquagaurd (2021-22 session) and water cooler (2022-23 session) for

safe drinking water was installed through SBI Kotli and BDC through SDM Kotli respectively. For the better execution of examination process racks, Table and wall clock were purchased in 2022-23, for extra-curricular and cultural activities music system was purchased in 2023-24. Sports equipment was purchased in 2021-22. For the safety of the college property safety gates were installed at both entrances of the building provided, Repair work of electrical fittings and installation of new meter, fans and tubes was done 2023-24

- (C) **Institutional governance and administration**:- Effective governance of the institution is put to practice through various committees formed for the purpose and documented in the college prospectus: and through IQAC, CSCA, and staff (teaching and non teaching) meetings. This inclusive approach has yielded sense of belongingness among students and staff who dedicate with greater enthusiasm for betterment of the institution. This work environment has become possible because of contribution of each and every stakeholder and transparency in administration and mutual trust is built up. Though college lacks in number of computers, yet one computer with printer is provided for library and staff room each to facilitate the staff, Administrative process is kept in order by proper filing and documentation of the office and student record. Regular annual reports of AISHE, HPU/SPU and College are prepared and submitted within the timeline. RTI queries are immediately responded and submitted. Student centric needs and procedures are addressed without any pendency. Strict compliance of anti-ragging, anti tobacco campaign and discipline code is ensured through different staff committees. No discrimination and harassment of any individual is allowed within the campus. Respective committees formed for the purpose are always on alert to monitor such issues and complaint box for any sort of grievances is also kept in the college office. Redressal of complaints/ grievances, if any, are to be done at the earliest through head of institution. To ensure transparency in admission process, a proposal for total online admission process was moved with a possibility to execute it from next session i.e. 2025-26. Cleanliness of toilets and campus is ensured through a sweeper engaged with the support of PTA.
- (D) **Student centric betterment efforts**:- Many students centric initiatives have been accomplished in the institution during the academic sessions mentioned in the IDP. Now the students have clean and cold water facility with installation of aqua-guard and water cooler. This not only benefits college students but also the students of GSSS Kotli and Primary School Kotli housed in the same campus. With the allotment of one extra floor to college, proper staff room, library, common room for girls, one hall with interactive panel for structured lectures and CSCA room has been established. One to one help in applying for various scholarships is provided to students. In all the sessions mentioned in IDP, the students of college have been taken for orientation visits and competitive programmes at district level, extra-curricular activities at state level and their participation in online quiz programmes has been ensured. All students are registered on SWAYAM and NDLI and are encouraged to make maximum use of them. For career guidance information to current and old students ALL STUDENTS WHATSAPP GROUP has been formed. Mentor-Mentee groups were created in 2024-25 to add professional outlook to classroom teaching and thereby to help students in choice/ need of various career options. Remedial classes for all courses helped the students to overcome doubts and difficulties in particular courses. APAAR IDs were created for all students. Some students were registered for PM Internship Scheme. In 2024-25, the students participated in HPU Inter College Cross Country Championship and youth festival Group-1. Extra-curricular and co-curricular activities for awareness and social sensitization were undertaken through various clubs and

societies functional in college. In order to bring out hidden talent of students CSCA function 'UMANG' was started from session 2024-25. First edition of college magazine TUNGRASHIM was brought out in 2024-25.